

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE**  
**WEDNESDAY 8 APRIL 2015**

**COMMITTEE WORK PROGRAMME 2014/2015**

**REPORT OF THE STRATEGIC DIRECTOR**

**(Contact: Frank Wilson, Tel: (01993) 861291)**

(The decisions on this matter will be resolutions)

**1. PURPOSE**

To provide the Committee with an update on the Work Programme for 2014/2015.

**2. RECOMMENDATIONS**

That the Committee notes the progress with regard to the Work Programme for 2014/2015.

**3. BACKGROUND**

3.1. At its last meeting the Committee gave further consideration to the development of its Work Programme for the year 2014/2015 having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

3.2. Attached at Appendix A is the approved Work Programme for 2014/2015 incorporating items rolled forward from last year, taking account of the discussions at the last meeting and providing an update on progress in relation to each item.

3.3. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

3.4. The Committee is invited to consider progress in respect of the agreed Work Programme for 2014/2015 which is attached as an Appendix to this report.

**4. ALTERNATIVES/OPTIONS**

In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and make recommendations to the Council, Executive or any other Committee or Sub-Committee of the Council as it sees fit.

**5. FINANCIAL IMPLICATIONS**

There are no financial implications arising directly from this report.

**6. REASONS**

To enable the Committee to review its Work Programme.

Frank Wilson - Strategic Director

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Date: 23 March 2015

Background Papers: None

<b>FINANCE AND MANAGEMENT OVERVIEW &amp; SCRUTINY COMMITTEE WORK PROGRAMME FOR 2014/2015</b>				
	<b>Work Area</b>	<b>Comments</b>	<b>Meeting/Anticipated Completion Date</b>	<b>Originator</b>
<b>Items Originated by the Committee</b>				
1	Affordable Housing Working Party	At the last meeting it was agreed to establish a Working Party to give consideration to alternative methods by which affordable housing developments could be financed.		FMOS An informal meeting of the group has been held and Economic and Social O&S Committee have nominated a member to serve on the group.
2	Service Efficiency Reviews	In February 2012 it was agreed that Service Heads be invited to attend Committee meetings to discuss the operation of their services.	Strategic Director to agree programme with Chairman.	FMOS Having regard to the significant demands placed upon senior staff by the on-going evolution of the 2020 Vision Project, Members were invited to consider if there were any particular service areas they would wish to consider.  It was agreed that the Shared Head of Revenues and Housing Support be invited to attend a future meeting once the new service had been given the opportunity of 'bedding in'

	<b>Work Area</b>	<b>Comments</b>	<b>Meeting/Anticipated Completion Date</b>	<b>Originator</b>
3	Operation of the Council's Contract Register	To receive a report on the operation of the Council's contract register	A report on the Council's contract procedure was considered in October 2013. It was agreed that a report on the operation of the Council's contract register would be submitted as part of the Work Programme.	FMOS A report on the operation of the Council's contract register was considered at the last meeting.
4	Performance Indicators	To receive information on performance indicators relating to Corporate Resources, Business Information and Change, Customer Services, Revenues and Benefits, and Democratic Services.	Reports on Performance Indicators are considered on a quarterly basis.	
5	Treasury Management Activity and Performance	To receive information on treasury management and the performance of in-house and external fund managers' Activity.	Reports on treasury management activity and performance are considered on a quarterly basis.	

	<b>Work Area</b>	<b>Comments</b>	<b>Meeting/Anticipated Completion Date</b>	<b>Originator</b>
6	Budget	To consider the initial draft base budgets, draft fees and charges for and the latest Capital Programme for the current and future years.	December 2014	The Committee gave consideration to 2015-2016 budget proposals at the December meeting.
7	Medium Term Financial Strategy	To consider the annual refresh of the Medium Term Financial Strategy.	A report is submitted on an annual basis	The Committee gave consideration to the draft Medium Term Financial Strategy at the December meeting.
8	Use of Roof Space on Council Properties	To consider where appropriate the possibility of installing solar panels. Also to consider issues pursuant to the role of the committee on asset management.		FMOS The Committee received an initial report and presentation in December. An options report was presented to the last meeting when it was agreed that the Cabinet be recommended to access Peterborough City Council's framework contract at a fee of £5,000 and that a full business case for the installation of solar PV at the Carterton Leisure Centre be developed.
9	Rural Broadband	To monitor and review the project for high speed rural broadband.		FMOS A report was considered in December and an update was provided at the last meeting. It was agreed that further updates be provided at key stages of the project.
10	2020 Vision Project	Reports will be brought forward as the project develops.		FMOS It was agreed at the December meeting that the Committee should monitor the 2020 Vision Project. The Chief Executive gave a presentation on the project at the last meeting and it was agreed that further updates would be provided as appropriate.